

Providence Christian School of Gig Harbor

Share Points Program

PROGRAM PURPOSE:

Providence was founded on the premise that the school supplements and assists parents/guardians in their role as the primary educators of their children. Therefore, we require all families to participate at school by volunteering their time. This support is beneficial to both students and school, plus contributes to a family-friendly school climate.

PROGRAM REQUIREMENTS:

The Share Points Program requires each family to donate a minimum of 10 hours of time/service per trimester. Hours cannot be made up in subsequent trimesters or “front loaded” from previous trimesters. Exceptions can be made in case of family emergencies. If a family does not fulfill 10 hours in a trimester, the school will request a conference with the parent(s) in order to work together to help families meet the goal. Multiple failures of a family to meet this requirement may result in permanent suspension.

TRACKING YOUR WORK HOURS:

The following procedures will be used to track each parent’s participation hours:

1. Each month, each family is responsible to complete individual Share Points forms itemizing the number of hours worked, the date, and the project. As a Christian school, we trust the parents to record their participation hours honestly and accurately. The hours reported will not be verified unless there is some concern.
2. Forms are turned in to the school office the first of each month.
3. Trimester totals will be maintained in the office in the Share Points Program binder.

PARTICIPATION OPTIONS:

What types of participation will qualify for the program? The following is a list of possible activities/functions and the contact person:

Classroom Volunteer (your child’s teacher):

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| Driving on field trips | Helping with reading groups |
| Helping in the classroom | Assisting with art projects |
| Helping with class parties | Preparing class materials |

School/Office Volunteer (Jeanie Engelland, Principal)

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|------------------------------------|-----------------------------------|
| Assisting with recess duty | Monitoring the class during lunch |
| Participating in fundraisers | Data entry |
| Serving on the school board | Public relations |
| Helping with the school grounds | Tracking volunteer requirements |
| Copying and distributing materials | Preparing labels |
| Updating communications board | Tracking attendance |
| Providing technical assistance | |

Parent/Teacher Fellowship (PTF)

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| Attending PTF meetings | Holding a PTF Office |
| Chairing or serving on a committee | Attending PTF sponsored activities |

Fundraisers (School Board, PTF, or fundraising committee)

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| Attendance | Set up/Clean up |
| Attending meetings | |

If you have questions regarding what other types of service qualify as share points, please contact the principal. Remember, one of the best things about volunteering your time is the happiness it brings to the children - especially your own child!